



pdEnroller

NEW!

Your Trusted Education Registration System

Manage Course Offerings, Clock Hours, Credits and More!

To meet the growing requirements for managing our courses and events, Olympic ESD 114 has partnered with a new program called pdEnroller. pdEnroller is a mobile-friendly web service for event registration, payment, clock hour approval, and clock hour recording. It has an attractive interface, is easy to use and adds much needed functionality for registrars, educators, and administrators.

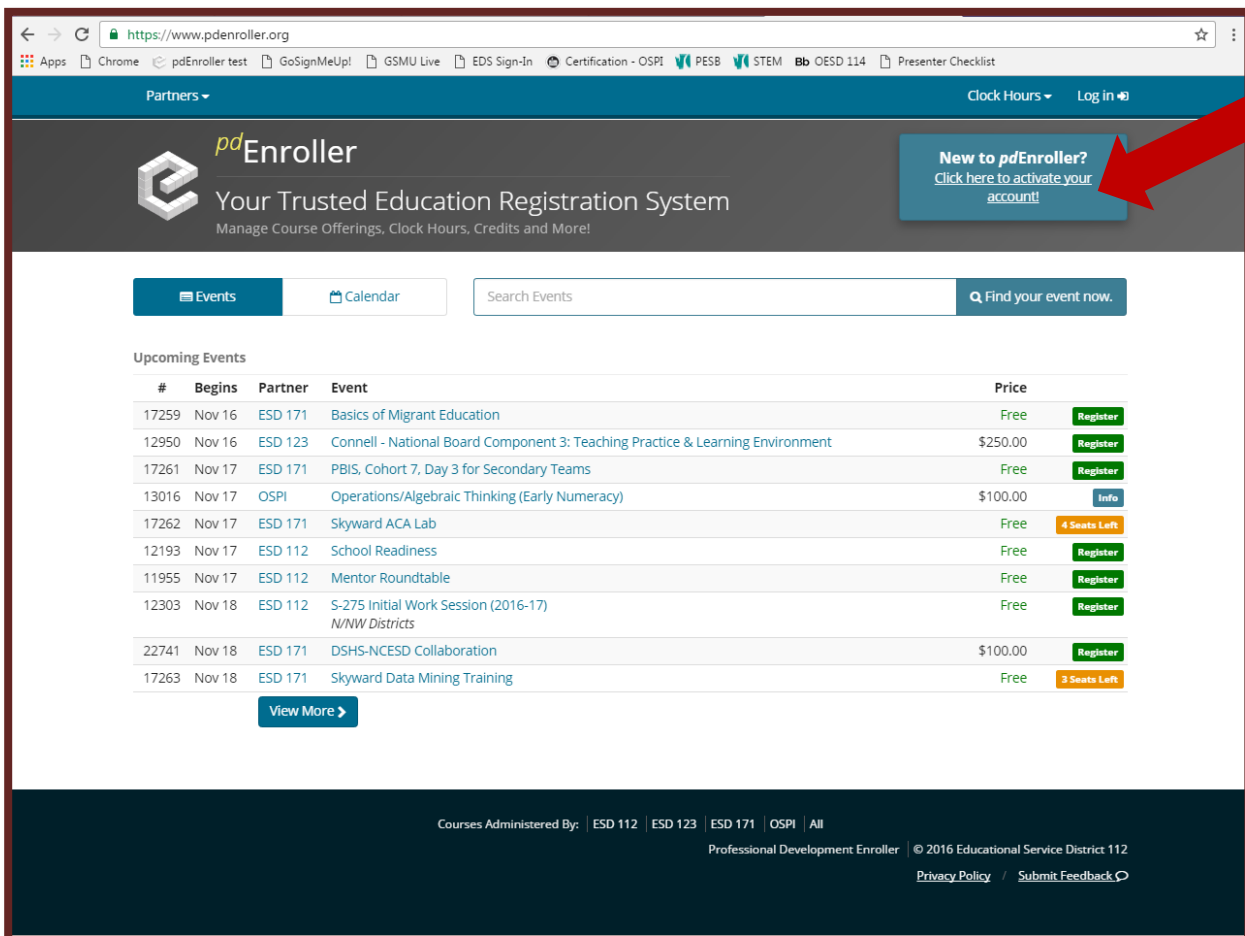
Visit www.pdenroller.org to sign up for your next class today!

In the Getting Started page are instructions and FAQ's on using our brand new pdEnroller system. Please visit the Getting Started page to learn about your first time logging into pdEnroller, and some additional help on submitting clock hour proposals, printing your transcript, and updating your profile.

USER GUIDE ver 1.0

Getting Started with pdEnroller

The first time you go to pdenroller.org you will need activate your account. Do not “log in”, but click the blue “New to pdEnroller” button as shown below and follow the “pdEnroller Onboarding Process” instructions on the next page. Activation will merge your clock hours, transcript and user account from our old system into pdEnroller.



The screenshot shows the pdEnroller website interface. At the top, there is a navigation bar with 'Partners', 'Clock Hours', and 'Log in'. The main header features the pdEnroller logo and the tagline 'Your Trusted Education Registration System'. A prominent blue button with white text reads 'New to pdEnroller? Click here to activate your account!'. Below this, there is a search bar and a list of upcoming events.

#	Begins	Partner	Event	Price	
17259	Nov 16	ESD 171	Basics of Migrant Education	Free	Register
12950	Nov 16	ESD 123	Connell - National Board Component 3: Teaching Practice & Learning Environment	\$250.00	Register
17261	Nov 17	ESD 171	PBIS, Cohort 7, Day 3 for Secondary Teams	Free	Register
13016	Nov 17	OSPI	Operations/Algebraic Thinking (Early Numeracy)	\$100.00	Info
17262	Nov 17	ESD 171	Skyward ACA Lab	Free	4 Seats Left
12193	Nov 17	ESD 112	School Readiness	Free	Register
11955	Nov 17	ESD 112	Mentor Roundtable	Free	Register
12303	Nov 18	ESD 112	S-275 Initial Work Session (2016-17) <i>N/NW Districts</i>	Free	Register
22741	Nov 18	ESD 171	DSHS-NCESD Collaboration	\$100.00	Register
17263	Nov 18	ESD 171	Skyward Data Mining Training	Free	3 Seats Left

At the bottom of the page, it states: 'Courses Administered By: ESD 112 | ESD 123 | ESD 171 | OSPI | All' and 'Professional Development Enroller | © 2016 Educational Service District 112'. There are also links for 'Privacy Policy' and 'Submit Feedback'.

Activating your pdEnroller account

Logging in: The first time you use pdEnroller you will need to activate your account.

1. Click here to go to the Activation Screen (starting January 1, 2017)
2. Enter your email address* and click the green “Let’s Get Started” button
3. You will receive an auto-email from pdEnroller - Please check your clutter and spam folders for this email.
4. Follow the next few steps to merge your data from the old system into pdEnroller
5. Update your profile information

You will only need to do this step once. After activation you can simply login to pdEnroller with the Login link at the top right of the pdEnroller page.

*Use the email address that you used to register in the old system. If your email address is not recognized, try any other email addresses you may have. If you still have problems activating, contact us before creating a new profile.

The screenshot shows the pdEnroller website's onboarding page. The browser address bar displays 'https://www.pdenroller.org/welcome'. The page features a blue header with the pdEnroller logo and navigation links like 'Partners', 'Clock Hours', and 'Log in'. The main content area is titled 'Welcome to pdEnroller' and 'The New Professional Development Event Registration System'. A central box titled 'pdEnroller Onboarding Process' contains instructions: 'You may already have an account from another courses and registration system. Enter your email below to activate your imported account.' Below this is a form with a highlighted input field 'Enter your email address (User ID or Login ID)', a 'Lets get started!' button, and a 'Go to pdEnroller Login' button. A large red arrow points to the 'Lets get started!' button. To the right, there is a list of features and a 'Go to pdEnroller Login' button. The footer includes 'Courses Administered By: ESD 112 | ESD 123 | ESD 171 | OSPI | All' and '© 2016 Educational Service District 112'.